

Laura Neel  
Ross Gregg  
Gene Knouse(absent)  
Nicholas Kramer  
Matt Harak(absent)

Regular School Board Meeting Minutes  
Covington-Douglas School  
University Center/Board Room  
400 E Maine, Covington, OK 73730  
April 1, 2025

- I. 6:00 pm  
President Laura Neel called the Regular Meeting of the Covington-Douglas Board of Education to order. The notation of the compliance with the open meeting law was made.
- II. Roll call was answered by Laura Neel, Ross Gregg, and Nicholas Kramer. Gene Knouse and Matt Harak were absent. Also present was Superintendent Darren Sharp and Jay States of S & B CPA's and Associates, PLLC.
- III. Superintendent Darren Sharp commented on legislative updates, financial updates, and OSSBA District 3 meeting, which will be April 17, 2025 at 5:30 p.m. at Blackwell High School Study Center, Blackwell, OK.
- IV. Gregg made a motion, seconded by Kramer, to approve the consent agenda as presented:
  - A. Approval of the March 4, 2025 Regular School Board Meeting minutes
  - B. Approval of General Fund encumbrances and change orders #268-283 in the amount of \$39,611.90
  - C. Approval of Building Fund 21 encumbrances and change orders #22 in the amount of \$5,915.00
  - D. Review the Investments and Expenditures of School District Funds
  - E. Review School Calendars
  - F. Approval of Activity Funds

Motion Passed 3-0, Neel-yes, Gregg-yes, Kramer-yes

V. Business Items:

Skip to B:

- B. Public comment concerning gifted and talented program and gifted and talented meeting.

No Public Comment

- C. Public comment concerning safe and healthy schools.

No Public Comment

- D. Public comment concerning school policies.

No Public Comment

- E. Public comment concerning federal programs to include but not limited to: Title I, Special Education Services, ELL/Bilingual Program, and Schoolwide Plan.

No Public Comment

- F. Gregg made a motion, seconded by Kramer, to approve changes to Activity Fund sub-accounts uses as presented.

Motion Passed 3-0, Neel-yes, Gregg-yes, Kramer-yes

- G. Kramer made a motion, seconded by Gregg, to approve the band fundraiser of catalog candy sales.

Motion Passed 3-0, Neel-yes, Gregg-yes, Kramer-yes

- H. Gregg made a motion, seconded by Kramer, to accept the lowest and best bid for a maintenance truck, based on the bid having the correct specifications requested, to Janzen GMC of Enid.

Motion Passed 3-0, Neel-yes, Gregg-yes, Kramer-yes

- I. Kramer made a motion, seconded by Gregg, to accept and award the bid for a field grooming machine to John Deere.

Motion Passed 3-0, Neel-yes, Gregg-yes, Kramer-yes

Back to A:

- A. Kramer made a motion, seconded by Gregg, to accept the Audit as presented by Jay States S & B CPA's and Associates, PLLC.

Motion Passed 3-0, Neel-yes, Gregg-yes, Kramer-yes

- J. 7:00 pm

Gregg made a motion, seconded by Kramer, to convene into executive session Pursuant to 25 O.S. Section 307 (B)(1) for the following specific Purposes:

1. The employment and assignment contracts of certified personnel to continuing contracts:

Erin Cardin	Bonnie Casteel	Josh Dickson	Ryan Donaldson
Jeff Gillett	Zandra Halcomb	Stacy Kroll	Stacy Krout
Sara Mitchell	Ashley Rink	Sharla Sharp	Tiffany Smith
Jamie Thayer	Mickala Gorrell	Aracely Gregg	Olivia Venard
Christe Smith	David Walker	Danyele Walker	

2. The employment and assignment contracts of certified personnel to temporary contracts:

Mark Boyd	Jamie Conrady	Mike Kaiser	Blair Poulter
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3. Employment of staff to extra duty contracts:

Zandra Halcomb	Sharla Sharp	Tiffany Smith	Amanda Chartier
Bonnie Casteel	Ryan Donaldson	Mike Kaiser	Blair Poulter
Brian Smith	Josh Dickson	Jeff Gillett	Nash Poulter
Ashley Rink	Mickala Gorrell	Jamie Thayer	Mark Boyd

## 4. Employment of the following for summer employment:

Amanda Chartier Josh Dickson Ryan Donaldson Joe Sharp

Motion Passed 3-0, Neel-yes, Gregg-yes, Kramer-yes

## K. 7:18 pm

President Laura Neel acknowledged returning to open session and gave a summary of the executive session. No votes were taken.

Coming out of the executive session were Neel, Gregg, Kramer, and Superintendent Sharp.

- L. Kramer made a motion, seconded by Gregg, to approve the employment of Certified Personnel on Continuing Contracts as listed above.

Motion Passed 3-0, Neel-yes, Gregg-yes, Kramer-yes

- M. Kramer made a motion, seconded by Gregg, to approve the Employment of Certified Personnel currently on temporary contracts as listed above.

Motion Passed 3-0, Neel-yes, Gregg-yes, Kramer-yes

- N. Gregg made a motion, seconded by Kramer, to allow the Superintendent to assign extra duty contracts to the staff listed above.

Motion Passed 3-0, Neel-yes, Gregg-yes, Kramer-yes

- O. Kramer made a motion, seconded by Gregg, to approve the employment of summer help as listed above.

Motion Passed 3-0, Neel-yes, Gregg-yes, Kramer-yes

## VI. No New Business

## VII. 7:17 pm

Neel made a motion, seconded by Gregg, to adjourn the meeting.

Motion Passed 3-0, Neel-yes, Gregg-yes, Kramer-yes

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President

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Vice-President

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Board Clerk

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Board Minutes Clerk