

Laura Neel
Ross Gregg (absent)
Gene Knouse
Nicholas Kramer (absent)
Matt Harak

Regular School Board Meeting Minutes
Covington-Douglas School
University Center/Board Room
400 E Maine, Covington, OK 73730
February 4, 2025

- I. 6:00 pm
President Laura Neel called the Regular Meeting of the Covington-Douglas Board of Education to order. The notation of the compliance with the open meeting law was made.
- II. Answering roll call was Laura Neel, Gene Knouse, and Matt Harak. Ross Gregg and Nicholas Kramer were absent. Also present was Superintendent Darren Sharp.
- III. Superintendent Darren Sharp commented on Legislative updates, wind farms, and OSIG liability insurance coverage.
- IV. Knouse made a motion, seconded by Harak, to approve the consent agenda as presented:
 - A. Approval of the January 6, 2025 Regular Board Meeting Minutes
 - B. Approval of the General Fund 11 encumbrances and change orders #239-258 in the amount of \$34,455.00
 - C. Approval of the Building Fund 21 encumbrances and change orders #20-21 in the amount of \$4,500.00
 - D. Review the Investments and Expenditures of School District Funds..
 - E. Review of the school calendar
 - F. Approval of Activity FundsMotion Passed 3-0, Neel-yes, Knouse-yes, Harak-yes
- V. Business Items:
 - A. Knouse made a motion, seconded by Harak, to approve the Covington-Douglas School-Parent-Student Compact as presented.
Motion Passed 3-0, Neel-yes, Knouse-yes, Harak-yes
 - B. Knouse made a motion, seconded by Harak, to approve updates to policy DO Termination of Employment of Teachers.
Motion Passed 3-0, Neel-yes, Knouse-yes, Harak-yes
 - C. Harak made a motion, seconded by Knouse, to approve updates to Policy DO-R Teacher Termination Procedures
Motion Passed 3-0, Neel-yes, Knouse-yes, Harak-yes

D. Harak made a motion, seconded by Knouse, to approve updates to Policy DOCA Reduction-In-Force Certified Personnel.

Motion Passed 3-0, Neel-yes, Knouse-yes, Harak-yes

E. Harak made a motion, seconded by Knouse, to approve updates to policy DOCB Reduction-In-Force Support Personnel.

Motion Passed 3-0, Neel-yes, Knouse-yes, Harak-yes

F. Knouse made a motion, seconded by Harak, to approve the transfer of \$144.00 from Activity Fund sub-account 0010 Student Council to Activity Fund sub-account 0006 Class of 2029.

Motion Passed 3-0, Neel-yes, Knouse-yes, Harak-yes

G. Knouse made a motion, seconded by Harak, to approve the use of Mathematics and Science courses taken at the 11th and 12th grades from the Career Technology Centers to count for high school credit for the 2025-2026 school year.

Motion Passed 3-0, Neel-yes, Knouse-yes, Harak-yes

H. Harak made a motion, seconded by Knouse, to approve the Flag Policy for Covington-Douglas Schools.

Motion Passed 3-0, Neel-yes, Knouse-yes, Harak-yes

I. 6:29 p.m.

Knouse made a motion, seconded by Harak, to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) for the following specific purposes:

- a. Discussion of employment and contract of Brian Smith
- b. Resignation of Terry Kaiser

Motion Passed 3-0, Neel-yes, Knouse-yes, Harak-yes

J. 6:43 p.m.

President Laura Neel acknowledged returning to open session and gave a summary of the executive session. No votes were taken. Coming out of executive session were Neel, Knouse, Harak, and Darren Sharp.

K. Knouse made a motion, seconded by Harak, to employ Brian Smith for the 2025-2026 school year with a 4% raise on his base salary from the 2024-2025 school year.

Motion Passed 3-0, Neel-yes, Knouse-yes, Harak-yes

L. Harak made a motion, seconded by Knouse, to accept the resignation of Terry Kaiser.

Motion Passed 3-0, Neel-yes, Knouse-yes, Harak-yes

VI. No New Business

VII. 6:44 pm

Neel made a motion, seconded by Knouse, to adjourn the meeting.

Motion Passed 3-0, Neel-yes, Knouse-yes, Harak-yes

President

Vice-President

Board Clerk

Board Minutes Clerk