

Laura Neel(absent)
Ross Gregg
Gene Knouse
Nicholas Kramer
Matt Harak(absent)

Regular School Board Meeting Minutes
Covington-Douglas School
University Center/Board Room
400 E Maine, Covington, OK 73730
June 3, 2025

I. 6:00 pm
Vice-President Ross Gregg called the Regular Meeting of the Covington-Douglas Board of Education to order. The notation of the compliance with the open meeting law was made.

II. Roll call was answered by Ross Gregg, Gene Knouse, and Nicholas Kramer. Laura Neel and Matthew Harak were absent. Also present was Darren Sharp.

III. Superintendent Darren Sharp reported on Legislative and Financial updates as well as OSSBA annual conference.

IV. Knouse made a motion, seconded by Kramer, to approve the consent agenda as presented:

- A. Approval of the May 6, 2025 Regular School Board Meeting minutes
- B. Approval of General Fund encumbrances and change orders #298-302 in the amount of \$9,170.36
- C. Approval of Building Fund encumbrances and change orders #27-33 in the amount of \$45,000.00
- D. Review the Investments and Expenditures of School District Funds
- E. Approval of Activity Funds
- F. Review School calendars

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

V. Business Items:

- A. No Public comment concerning 2025-26 Federal Programs including but not limited to Title I, Title IV, ELL, Homeless & Foster Services, Special Ed Flow-through and G5 direct payment.
- B. Kramer made a motion, seconded by Knouse, to approve the 2025-26 School Year to be determined by the hour not by the day.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- C. Kramer made a motion, seconded by Knouse, to table temporary appropriations until the next meeting.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- D. Kramer made a motion, seconded by Knouse, to apply for participation in the Teacher Empowerment Program.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- E. Knouse made a motion, seconded by Kramer, to place the following employees on the list of access at First Bank & Trust to the indicated accounts:

Activity Account	General	
Darren Sharp	Darren Sharp	Ross Gregg
Amy Wicker	Amy Wicker	Gene Knouse
Brian Smith	Jessica Kuykendall	Matt Harak
	Nicholas Kramer	Laura Neel
Money Market	EFTPS	
Darren Sharp	Darren Sharp	
Amy Wicker	Amy Wicker	
Jessica Kuykendall	Jessica Kuykendall	

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- F. Kramer made a motion, seconded by Knouse, to approve the contract for Property, Auto and Casualty Insurance from OSIG, Oklahoma Schools Insurance Group and approve the resolution to join OSIG for 2025-26.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- G. Knouse made a motion, seconded by Kramer, to continue contracting with OSAG, Oklahoma School Assurance Group, for workers compensation insurance.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- H. Kramer made a motion, seconded by Knouse, to approve the continued use of American Fidelity as the Section 125 Administrator for the district.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- I. Knouse made a motion, seconded by Kramer, to appoint Superintendent Darren Sharp as the district Purchasing Agent, Receiving Agent, Designation Agent, Activity Fund Co-signer, Federal Programs Officer for Titles I, II, IV, V, VI, REAP, or any other state or federal program, Child Nutrition Authority, or any other board representation for the district.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- J. Knouse made a motion, seconded by Kramer, to appoint Brian Smith as an Activity Fund Co-Signer, Title IX Compliance Officer, Equal Opportunity Employer Compliance Officer, and Civil Rights Compliance Officer for the district.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- K. Kramer made a motion, seconded by Knouse, to appoint Jessica Kuykendall as the School Treasurer and Child Nutrition Custodian for the district.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- L. Knouse made a motion, seconded by Kramer, to appoint Amy Wicker as the Encumbrance Clerk, Activity Fund Co-signer and Custodian of the Fund for the district.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- M. Kramer made a motion, seconded by Knouse, to renew the sublease agreement dated August 1, 2021 between the District and Garfield County Educational Facilities Authority for the fiscal year ending June 30, 2026 as required under the provisions of the agreement.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- N. Knouse made a motion, seconded by Kramer, to approve the transfer of \$2,800.00 from activity fund sub-account 0029 Interest to activity fund sub-account 0030 Rental.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- O. Knouse made the motion, seconded by Kramer, to approve the summer pay scale as presented.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- P. Knouse made a motion, seconded by Kramer, to declare the following items as surplus with disposition of same through bids or scrap:

Damaged Show box	Two non-working scoreboards
Damaged carport	Three non-working AC units
Three non-working refrigerators	One roll of chain link
Poles from old discus area	One damaged outdoor basketball goal
Two non-working hot water tanks	One damaged weight bench
One non-working dishwasher	Metal roof scrap pieces
Plastic liquid container with metal frame	

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- Q. 6:55 pm

Knouse made the motion, seconded by Kramer, to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) and (B)(7) for the following specific purposes:

1. Employment and contract of a support employee to initially be assigned to the grade secretary position.
2. Employment of support employee Monica Marler

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- R. 7:01pm

Vice-President Ross Gregg acknowledged returning to open session and gave a summary of the executive session. No votes were taken. Coming out of executive session were Gregg, Knouse, Kramer and Superintendent Sharp.

- S. Kramer made a motion, seconded by Knouse, to hire Marita Reichenberger to the position of Elementary Secretary and to allow Superintendent Sharp to set the rate of pay.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

- T. Kramer made a motion, seconded by Knouse, to approve the rehiring and step raise of support employee Monica Marler.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

VI. No New Business

VII. 7:03 pm

Knouse made a motion, seconded by Kramer, to adjourn the meeting.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Kramer-yes

President

Vice-President

Board Clerk

Board Minutes Clerk