

Laura Neel
Ross Gregg
Gene Knouse
Paula Harak
Nicholas Kramer

Regular School Board Meeting Minutes
Covington-Douglas School
University Center/Board Room
400 E Maine, Covington, OK 73730
June 4, 2024

- I. 6:00 pm
President Laura Neel called the Regular Meeting of the Covington-Douglas Board of Education to order. The notation of the compliance with the open meeting law was made.
- II. Roll call was answered by Laura Neel, Ross Gregg, Gene Knouse, Paula Harak, and Nicholas Kramer. Also present was Superintendent Darren Sharp and Principal Brian Smith.
- III. Superintendent Darren Sharp reported on Legislative, Construction, and Financial updates as well as OSSBA annual conference.
- IV. Knouse made a motion, seconded by Harak, to approve the consent agenda as presented:
 - A. Approval of the May 7, 2024 Regular School Board Meeting and the May 28, 2024 Special School Board Meeting minutes
 - B. Approval of General Fund encumbrances and change orders #303-320 in the amount of \$49,036.00
 - C. Approval of Building Fund encumbrances and change orders #27 in the amount of \$3,000.00
 - D. Review the Investments and Expenditures of School District Funds
 - E. Approval of Activity Funds
 - F. Review School calendars

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

- V. Business Items:
 - A. No Public comment concerning 5/6 cheerleading.
 - B. No Public comment concerning the 2024-25 Covid related School Re-entry Plan.
 - C. No Public comment concerning 2024-25 Federal Programs including but not limited to Title I, Title IV, Bilingual, Homeless Services, Foster Services, ESSER III, Federal Covid Related Funds, and Special Ed Flow-through.
 - D. Gregg made a motion, seconded by Knouse, to approve the 2024-25 School Year to be determined by the hour not by the day.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

- E. Harak made a motion, seconded by Kramer, to approve temporary appropriations in the following amounts:

General Fund	\$4,369,885.00
Building Fund	1,333,039.00
Building Bond Fund 34	104,593.00
Building Bond Fund 36	128,319.00

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

- F. Harak made a motion, seconded by Kramer, to place the following employees on the list of access at First Bank & Trust to the indicated accounts:

Activity Account	General	
Darren Sharp	Darren Sharp	Ross Gregg
Amy Wicker	Amy Wicker	Gene Knouse
Brian Smith	Jessica Kuykendall	Paula Harak
	Nicholas Kramer	Laura Neel
Money Market	EFTPS	
Darren Sharp	Darren Sharp	
Amy Wicker	Amy Wicker	
Jessica Kuykendall	Jessica Kuykendall	

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

- G. Gregg made a motion, seconded by Knouse, to approve the contract for Property, Auto and Casualty Insurance from OSIG, Oklahoma Schools Insurance Group.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

- H. Gregg made a motion, seconded by Kramer, to continue contracting with OSAG, Oklahoma School Assurance Group, for workers compensation insurance.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

- I. Knouse made a motion, seconded by Harak, to approve the use of Precision Testing Laboratories, Inc. for the annual surveillance of ACM.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

- J. Harak made a motion, seconded by Knouse, to approve the continued use of American Fidelity as the Section 125 Administrator for the district.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

- K. Gregg made a motion, seconded by Knouse, to appoint Superintendent Darren Sharp as the district Purchasing Agent, Receiving Agent, Designation Agent, Activity Fund Co-signer, Federal Programs Officer for Titles I, II, IV, V, VI, REAP, or any other state or federal program, Child Nutrition Authority, or any other board representation for the district.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

Knouse made a motion, seconded by Harak, to appoint Terry Kaiser as the Child Nutrition Custodian for the district..

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

- L. Gregg made a motion, seconded by Knouse, to appoint Brian Smith as an Activity Fund Co-Signer, Title IX Compliance Officer, Equal Opportunity Employer Compliance Officer, and Civil Rights Compliance Officer for the district.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

- M. Gregg made a motion, seconded by Harak, to appoint Jessica Kuykendall as the School Treasurer and Child Nutrition Custodian for the district.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

N. Harak made a motion, seconded by Kramer, to appoint Amy Wicker as the Encumbrance Clerk, Activity Fund Co-signer and Custodian of the Fund for the district.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

O. No item listed

P. Gregg made a motion, seconded by Harak, to renew the sublease agreement dated August 1, 2021 between the District and Garfield County Educational Facilities Authority for the fiscal year ending June 30, 2025 as required under the provisions of the agreement.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

Q. Knouse made a motion, seconded by Kramer, to approve the transfer of the following funds from activity fund sub-account 0002 Athletics to the following sub-accounts in the corresponding amounts:

i. 0008 Juniors (Class of 2025)	\$3,044.73
ii. 0009 Cheer	1,691.52
iii. 0010 STUCO	1,353.21
iv. 0021 NHS	1,353.21
v. 0025 8 th Grade (Class of 2028)	1,353.21
vi. 0018 9 th Grade (Class of 2027)	676.61
vii. 0012 10 th Grade (Class of 2026)	676.61
viii. 0006 7 th Grade (Class of 2029)	676.61

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

R. 6:47 pm

Harak made the motion, seconded by Knouse, to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) and (B)(7) for the following specific purposes:

1. Grade appeal for student A (due to attendance)
2. Grade appeal for student B (due to attendance)
3. Grade appeal for student C (due to attendance)
4. Resignation of Sasha McReynolds
5. Superintendent Darren Sharp Contract

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

S. 7:11 pm

President Laura Neel acknowledged returning to open session and gave a summary of the executive session. No votes were taken. Coming out of executive session were Neel, Gregg, Knouse, Harak, Kramer and Sharp.

T. Neel made a motion, seconded by Harak, to give grade credit to Student A after serving 24 hours of community service to the school district to make up for absences.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

U. Gregg made a motion, seconded by Knouse, to give no credit to Student B.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

V. Gregg made a motion, seconded by Harak, to give no credit to Student C.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

W. Kramer made a motion, seconded by Knouse, to accept the resignation of Sasha McReynolds.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

X. Neel made a motion, seconded by Kramer, to give Superintendent Darren Sharp a 3.75% raise on his contract.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

VI. No New Business

VII. 7:13 pm

Neel made a motion, seconded by Knouse, to adjourn the meeting.

Motion Passed 4-0, Neel-yes, Gregg-yes, Harak-yes, Kramer-yes

President

Vice-President

Board Clerk

Board Minutes Clerk