

Laura Neel
Nick Kramer
Ross Gregg
Gene Knouse
Paula Harak

Regular School Board Meeting Minutes
Covington-Douglas School
University Center/Board Room
400 E Maine, Covington, OK 73730
June 6, 2023

- I. 6:00 pm
President Laura Neel called the Regular Meeting of the Covington-Douglas Board of Education to order. The notation of the compliance with the open meeting law was made.
- II. Roll call was answered by Laura Neel, Ross Gregg, Gene Knouse, Paula Harak, and Nicholas Kramer. Also present was Superintendent Darren Sharp.
- III. Superintendent Darren Sharp commented on Legislative, Construction, and Financial Updates as well as OSSBA annual conference.
- IV. Harak made a motion, seconded by Gregg, to approve the consent agenda as presented:
- A. Approval of the May 2, 2023 Regular School Board Meeting and the May 13, 2023 Special School Board Meeting minutes
 - B. Approval of General Fund encumbrances and change orders #339-372 in the amount of \$843,341.50.
 - C. Review the Investments and Expenditures of School District Funds
 - D. Approval of Activity Funds
 - E. Review School calendars

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

- V. Business Items
- A. No Public comment concerning the 2023-24 Covid related School Re-entry Plan.
 - B. No Public comment concerning 2023-24 Federal Programs including but not limited to Title I, Title IV, Bilingual, Homeless Services, Foster Services, ESSER II, ESSER III, Federal Covid Related Funds, and Special Ed Flow-through
 - C. Knouse made a motion, seconded by Gregg, to approve the 2023-24 School Year to be determined by the hour not by the day.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

- D. Item tabled until next meeting
- E. Harak made a motion, seconded by Knouse, to place the following employees on the list of access at First Bank & Trust to the indicated accounts:

Activity Account

Darren Sharp
Amy Wicker
Brian Smith
Sherrie Wyssmann

General

Darren Sharp
Amy Wicker
Jessica Kuykendall
Sherrie Wyssmann

Laura Neel
Ross Gregg
Gene Knouse
Paula Harak
Nicholas Kramer

Money Market

Darren Sharp
Amy Wicker
Jessica Kuykendall
Sherrie Wyssmann

EFTPS

Darren Sharp
Amy Wicker
Jessica Kuykendall
Sherrie Wyssmann

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

F. Gregg made a motion, seconded by Harak, to approve the contract for Property, Auto and Casualty Insurance from OSIG, Oklahoma Schools Insurance Group.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

G. Knouse made a motion, seconded by Kramer, to continue contracting with OSAG, Oklahoma School Assurance Group, for workers compensation insurance.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

H. Harak made a motion, seconded by Knouse, to approve the use of Precision Testing Laboratories, Inc. for the annual surveillance of ACM.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

I. Harak made a motion, seconded by Gregg, to approve the continued use of American Fidelity as the Section 125 Administrator for the district.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

J. Harak made a motion, seconded by Knouse, to appoint Superintendent Darren Sharp as the district Purchasing Agent, Receiving Agent, Designation Agent, Activity Fund Co-signer, Federal Programs Officer for Titles I, II, IV, V, VI, REAP, or any other state or federal program, Child Nutrition Authority, or any other board representation for the District and to appoint Terry Kaiser as the Child Nutrition Custodian.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

K. Knouse made a motion, seconded by Kramer, to appoint Brian Smith as an Activity Fund Co-Signer, Title IX Compliance Officer, Equal Opportunity Employer Compliance Officer, and Civil Rights Compliance Officer for the district.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

L. Gregg made a motion, seconded by Knouse, to appoint Jessica Kuykendall as the School Treasurer and Child Nutrition Custodian for the district.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

M. Harak made a motion, seconded by Knouse, to appoint Amy Wicker as the Encumbrance Clerk, Activity Fund Co-signer and Custodian of the Fund for the district.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

N. Harak made a motion, seconded by Gregg, to approve the policy Mental Health Accommodations and the policy Student Mental Health Crisis Protocol.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

O. Harak made a motion, seconded by Knouse, to renew the sublease agreement dated August 1, 2021 between the District and Garfield COunty Educational Facilities Authority for the fiscal year ending June 30, 2024 as required under the provisions of the agreement.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

P. 6:56 pm

Harak made the motion, seconded by Knouse, to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) and (B)(7) for the following specific purposes:

1. Resignation of Sherrie Wyssmann and Charles Metscher
2. Grade appeal for student A filed by parent A

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

Q. 7:14 pm

President Laura Neel acknowledged returning to open session and gave a summary of the executive session. No votes were taken. Coming out of executive session were Neel, Gregg, Knouse, Harak, Kramer and Sharp.

R. Gregg made a motion, seconded by Kramer, to accept the resignations of Sherrie Wyssmann and Charles Metscher.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

S. Knouse made a motion, seconded by Harak, to correct the grade of Student A to a 90% by rounding properly.

Motion Passed 5-0, Neel-yes, Gregg-yes, Knouse-yes, Harak-yes, Kramer-yes

VI. No New Business

VII. 7:15 pm

Neel made a motion, seconded by Knouse, to adjourn the meeting.

Motion Passed 4-0, Neel-yes, Gregg-yes, Harak-yes, Kramer-yes

President

Vice-President

Board Clerk

Board Minutes Clerk